



What are the options for re-ordering the SMART RECALL priorities?

The patient lists in SMART RECALLS™ are displayed in priority order. The default is that the patient list is ranked by the potential \$ that the patient could bring to the practice. You can select other ways to prioritise your list of SMART RECALL™ patients.

Column header	Description of 'order display' and how to activate
NAME	Display patient list ordered alphabetically by surname Click on the Name header at top of column to sort patient list by A-Z, or Z-A order
NHI	Display patient list ordered by NHI Click on the NHI header at top of column to sort patient list by ascending, or descending order for NHI number order
PROVIDER CODE	Display patient list in order By Provider or, filtered for One Provider only Click on the Provider code header, or the provider initials in patient list To deselect click on the unfilter icon
DOB	Display patient list ordered by Date of Birth Click on the DOB header at top of column to sort patient list by ascending, or descending ordered by DOB (age) of patient
GENDER	Display patient list ordered by gender, or filtered for MALE or FEMALE only Click on the Gender header at top of column for showing FEMALE , MALE and UNKNOWN genders in a block. Click on M , F , or U in the patient list to display single gender only
DATE LAST SEEN	Display patient list ordered by date Last Seen (i.e. date last invoiced, will recognise zero invoices) Click on Last seen header at top of column to sort patient list by ascending or descending order of when the patient was last invoiced
POTENTIAL REVENUE	Display patient list ordered by Potential Revenue for the practice by patient Click on the Potential Revenue header at top of column for ascending or descending order of the approximate potential revenue the patient could bring to the practice via funded programmes or initiatives
ESTIMATED TIME REQUIRED	Display patient list ordered by Estimated Time Required Click on the Estimated Time Required header at top of column to sort patient list by ascending, or descending, order of estimated time required to action all the items indicated in the 'Due for' list for each patient
DUE FOR 	Display patient list ordered by the number of items the patient is due for , or require review (i.e. the number of times a patient appears on a list in the DRINFO audit)
POST and 	You can now view who has been posted a SMART RECALL letter in the current month. New filter – No mail sent (in current month.)