

How do I log in to access our DRINFO audit?

1. Open your internet browser and go to www.drinfo.co.nz
2. Type the temporary practice **DRINFO key** that we have provided you with (it is case sensitive). Then click on enter.

DrInfo Key:

3. Set up your individual log in

For security reasons, we recommend that you set up individual log-ins for all staff using DRINFO. When you log in using your practice log in DRINFO key, soon you will be asked to create an individual DRINFO log-in password. You will be asked to provide your name, role at the practice (e.g. Practice Manager, Nurse, Doctor, other) and an email contact (optional).



The screenshot shows a web browser window titled "DRINFO LLC - Add a user". The page has a blue header with the DRINFO logo and the text "Create your individual login to DRINFO® Help us improve DRINFO® to support YOU!". Below this, there are four input fields: "Name" (text box), "Practice Role" (dropdown menu), "Email (optional)" (text box), and "Create a password min 6 characters" (text box). At the bottom, there are two buttons: "Create Account" and "Not Now!". A small note at the bottom states: "*You can use this password to log into DRINFO. All practice logins can be managed by the practice login, using the settings button."

This has been requested by clients as an additional security measure so that individual log-ins can be removed if a member of your team leaves the practice.

It also enables the DRINFO team to respond to the right person when a comment is submitted through the DRINFO report via "Report an inaccuracy" and "Report a problem".